

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
November 19, 2012
MINUTES**

The regular session of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board Vice President at 7:01 p.m. in the Auditorium at the J.P. Case Middle School.

Members Present

Robin Behn*	Fran Fedyna
Michael Bonieski	Doris McGivney
Bruce Davidson	Dennis Copeland
Anna Fallon	

Members Absent

Janine Foreman
Patrick Larmore

*Ms. Behn arrived at 7:09 p.m.

On the motion of Ms. McGivney, seconded by Mr. Davidson, minutes of the Regular Meeting on October 22, 2012 were approved viva voce.

CITIZENS ADDRESSED THE BOARD

Adele Pilato – Borough Resident, also representing her husband. Her son was diagnosed with Autism and has an IEP. She is a 17 year resident and chose this area because of the schools. She asked the Board to ask more questions regarding Special Education. She has been battling with the district for 3 years. The districts education is a cookie cutter program. She is not satisfied with the education her child is receiving. The IEP should be written for the student, it does not need to be a diagnosis instead. ** She is concerned that students have legal rights to be placed in a general education class. The school is not helping. She wants her child placed in a regular education class. She is outraged and disappointed. She also expressed concern that teachers are not being trained. She has met with many experts. She shared concerns regarding the agenda for the Parent Advisory Committee. The meeting was about professionals credentials and they were not concerned with the teachers. The teachers are thirsty for learning but stated to parents that their hands were tied. She is concerned with the administrators. She asked the Board to look into the laws and the special education program. She welcomed questions from the Board.

****Ms. Behn Arrived**

SUPERINTENDENT'S REPORT

Mr. Nolan gave a Hurricane Sandy Update. In Mr. Nolan's update he extended his appreciation to all staff members. The Board also thanked all the staff members for their support before, during and after the storm. Ms. McGivney thanked the YMCA as well for supporting the parents.

Mr. Bland presented the New Jersey ASK 2012 results as attached.

REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of September 2012 and further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district's known financial obligations for the remainder of the fiscal year 2012-2013.

I, Stephanie Voorhees, School Business Administrator/Board Secretary certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.11(a), as of September 30, 2012. As of these dates, sufficient funds are available to meet the district's known financial obligations for the remainder of school year 2012-2013.

On the motion of Ms. McGivney, seconded by Ms. Fallon, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the month of September 2012:

Aye: Ms. Behn Ms. Fedyna Nay: 0 Abstain: 0
 Dr. Bonieski Ms. McGivney
 Mr. Davidson Dr. Copeland
 Ms. Fallon

PERSONNEL

The next meeting will be December 11, 2012.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations and Leaves of Absence

All Personnel items were approved under one motion made by Dr. Bonieski, seconded by Ms. McGivney.

1. Approval was given to amend the 2012-2013 salary of Rebecca Burns, Grade 6 Language Arts Teacher at Reading-Fleming Intermediate School, to reflect attainment of a master's degree plus 30 credits, effective September 8, 2012:

Salary Year	From	To
2012-2013	\$53,520	\$54,430

2. Approval was given for the following certificated staff members to take days without pay for personal reasons:

Item	Last Name	First Name	Location	Dates
a.	Drew	Emy	RH	November 7, 2012 (<i>approval to confirm</i>)
b.	Koelle	Dawn	FAD	February 27, & 28, 2013
c.	Steinmetz	Sharon	BS	November 21, 2012
d.	Pecka	Cathleen	RFIS	November 21, 2012

3. Approval was given to amend the motion of October 22, 2012:

for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
b.	Hamlin	Dayna	BS	.5 Support Skills	Disability Leave	February 14, 2013-March 18, 2013
					Family Leave/NJ Paid	March 19, 2013-June 14, 2013
					Childcare Leave	June 17, 2013-June 28, 2013

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
b.	Hamlin	Dayna	BS	.5 Support Skills	Disability Leave	February 4, 2013 -March 18, 2013
					Family Leave/NJ Paid	March 19, 2013-June 14, 2013
					Childcare Leave	June 17, 2013-June 28, 2013

4. Approval was given to amend the motion of May 21, 2012:

for the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
c.	Posluszny	Jennifer	CH	Grade 2	Disability Leave	November 1, 2012-December 12, 2012
					Family Leave	December 13, 2012-February 28, 2013

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
c.	Posluszny	Jennifer	CH	Grade 2	Disability Leave	November 7, 2012-December 6, 2012
					Family Leave	December 7, 2012-February 28, 2013

5. Approval was given to amend the motion of May 7, 2012, item 3a. Appendix A (individual staff members listed below):

First Name	Last Name	2012-13 Position	2012-13 Location	2010-11 Step/Degree	2010-11 Salary	2011-12 Step/Degree	2011-12 Salary	2012-13 Step/Degree	2012-13 Salary
Margaret	McKensie-DeAngelis	Grade 2	RH	16/BA	\$72,768.00	17/BA+15	\$77,260.00	18/BA+15	\$78,010.00

to read:

First Name	Last Name	2012-13 Position	2012-13 Location	2010-11 Step/Degree	2010-11 Salary	2011-12 Step/Degree	2011-12 Salary	2012-13 Step/Degree	2012-13 Salary
Margaret	McKensie-DeAngelis	Grade 2	RH	16/BA	\$72,768.00	17/BA	\$77,260.00	18/BA	\$78,010.00

6. Approval was given for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Burns	Rebecca	RFIS	Gr. 6 LA	Disability Leave	March 11, 2013-April 29, 2013
					Family Leave/NJ Paid	April 30, 2013-June 28, 2013

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

7. Approval was given to confirm the following non-certificated staff member to take days without pay for personal reasons:

Item	Last Name	First Name	Location	Dates
a.	Manzi	Beth	RH	November 8 & 9, 2012

All Staff – Additional Compensation

8. Approval was given to amend the motion of August 20, 2012, #25, item 262;

to employ the following staff members for additional compensation during the 2012-2013 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
262.	Stager	Melissa	JPC	Debate/Forensics Club	50	\$29.80/hr

to read:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
262.	Stager	Melissa	JPC	Debate/Forensics Club	25	\$29.80/hr

9. Approval was given to employ the following staff members for additional compensation during the 2012-2013 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Castellano	Samantha	JPC	Debate/Forensics Club	25	\$29.80/hr
b.	Vergalito	Michael	JPC	JV Boys Basketball	120	\$29.80/hr, \$3,576
c.	Anderson	Joseph	JPC	CPR/AED-Coach	3	\$32.88
d.	Benedetti	Anthony	CH	CPR/AED-PE Teacher	3	\$32.88

e.	Culcasi	Lindsay	RFIS	CPR/AED-ERT	3	\$32.88
f.	DeGenova	Sherrill	CH	CPR/AED-ERT	3	\$32.88
g.	Karney	Kurt	JPC	CPR/AED-Coach/ERT	3	\$32.88
h.	Loreti	Daniel	JPC	CPR/AED-Coach	3	\$32.88
i.	Mandell	Judith	CH	CPR/AED-PE Teacher	3	\$32.88
j.	Pfluge	Kevin	FAD	CPR/AED-ERT	3	\$32.88
k.	Skove	Repy	CH	CPR/AED-PE Teacher	3	\$32.88

10. Approval was given to confirm the employment of the following staff members for additional compensation during the 2012-2013 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Kiesling	Cassandra	FAD	Music Curriculum Committee	2	\$32.88
b.	Golding	Dawn	BS	Music Curriculum Committee	2.5	\$32.88

Substitutes

11. Approval was given to employ the following applicant as a Substitute for the 2012-2013 school year pending criminal history background checks:

Item	Last Name	First Name	Position(s)	Certification(s)
a.	Monteforte	Lauren	Teacher, Teacher Assistant	County Substitute Certificate-7/1/15

Field Placements

12. Approval was given for the following students to observe classes during the 2012-2013 school year:

Item	Last Name	First Name	From	Location
a.	Anders	Emily	Poly Tech Teachers Academy	Reading-Fleming Intermediate School
b.	Sweeney	Caitlyn	Poly Tech Teachers Academy	Reading-Fleming Intermediate School
c.	Deats	Chloe	Poly Tech Teachers Academy	Reading-Fleming Intermediate School
d.	Comfort	Jessica	Poly Tech Teachers Academy	Reading-Fleming Intermediate School
e.	Pruitt	Ronald	College of New Jersey	Reading-Fleming Intermediate School
f.	Unger	Andrew	College of New Jersey	Reading-Fleming Intermediate School
g.	Hui	Jason	College of New Jersey	Reading-Fleming Intermediate School
h.	Nickerson	Cory	College of New Jersey	Reading-Fleming Intermediate School

13. Approval was given of the following student teacher for the 2012-2013 school year, pending fingerprinting:

Candidate/College/Univ.	Cooperating Teacher	Location/Position	Dates
Aurora Ingrassia/Kean	Jennifer McCormack	BS/Grade 4	1/18/13-5/14/13

Professional Development/Travel

14. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (See Below)	Max. Amt.
a.	Goodfellow	Ellen	Post Traumatic Stress & Psychological First Aid for Children, Somerset, NJ	November 15 & 16, 2012 *	R, M	\$230

b.	Gleason	Ashley	Aspiring Administrators Workshop, Monroe Township, NJ	December 19, 2012	M	\$22
c.	Totten	Scott	AOSA National Conference, St. Louis, MO	November 15 & 16, 2012 *	R	\$150
d.	Sullivan	Hildred	NJASL Fall Conference 2012, Long Branch, NJ	November 30, 2012	R, M	\$120
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other <i>* Prior approval not received due to Hurricane Sandy.</i>						

Dr. Bonieski reported that the Personnel Committee reviewed 2 goals for the strategic plan. He shared that the district is making progress in these areas. He noted significant progress in personnel and technology items. He noted 25 action plans within 2 goals. The Committee is pleased with progress.

Aye: Ms. Behn Ms. Fedyna Nay: 0 Abstain: 0
 Dr. Bonieski Ms. McGivney
 Mr. Davidson Dr. Copeland
 Ms. Fallon

CURRICULUM

The next meeting will be December 10, 2012.

All Curriculum items were approved under one motion made by Ms. Fallon, seconded by Mr. Davidson.

1. Approval was given of the 2012-2013 Professional Development Contract for Trained Reading Recovery Teachers between New York University and the Flemington-Raritan Regional School District to provide on-going professional development for eight of our staff members at a fee of \$800 per staff member for a total of \$6,400. Funds to be taken out of NCLB 2012-2013 Title IIA.
2. Approval was given of Grades 1-6 Music Curriculum, as attached.
3. Approval was given of Grades 7-8 Spanish Curriculum Addendum, as attached.
4. Approval was given of Grades 5-8 School Counseling Curriculum, as attached.

Aye: Ms. Behn Ms. Fedyna Nay: 0 Abstain: 0
 Dr. Bonieski Ms. McGivney
 Mr. Davidson Dr. Copeland
 Ms. Fallon

FACILITIES/OPERATIONS

The next meeting will be December 5, 2012.

The Facilities/Operations items were approved under one motion made by Ms. Behn, seconded by Mr. Davidson.

1. Approval was given of the following resolution:

Submission of the Comprehensive Maintenance Plan

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Flemington-Raritan Regional School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Flemington-Raritan Regional Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Flemington-Raritan Regional School District to the Hunterdon County Superintendent of Schools in compliance with Department of Education requirements.

2. Approval was given to confirm the emergency purchase of a generator from Modern Group at a cost of \$87,300. The purchase was approved as an emergency purchase from the Executive County Superintendent, Jeff Scott, on November 2, 2012. The purchase was made on November 2, 2012. The Superintendent and the Board President shared in the decision making process regarding this purchase.

Aye:	Ms. Behn	Ms. Fedyna	Nay:	0	Abstain:	0
	Dr. Bonieski	Ms. McGivney				
	Mr. Davidson	Dr. Copeland				
	Ms. Fallon					

TRANSPORTATION

The next meeting will be December 12, 2012.

FINANCE

The next meeting will be December 13, 2012.

All Finance items were approved under one motion made by Mr. Davidson, seconded by Ms. McGivney.

1. Approval was given to authorize the attached list of employees to have banking signature authority for the 2012-2013 school year.
2. Approval was given of the attached transfer list from October 16, 2012 to November 9, 2012.
3. Approval was given of the attached bill list for the month of November totaling \$1,726,218.38.

Mr. Davidson shared that the Finance Committee met and reviewed the 1st preliminary budget. As more information becomes available we will continue to review.

Aye:	Ms. Behn	Ms. Fedyna	Nay:	0	Abstain:	0
	Dr. Bonieski	Ms. McGivney				
	Mr. Davidson	Dr. Copeland				
	Ms. Fallon					

COUNTY SCHOOL BOARDS ASSOCIATION

Ms. Behn noted there was no meeting last month. The next meeting will be in January.

NEW JERSEY SCHOOL BOARDS ASSOCIATION/LEGISLATIVE ADVISOR

No Report

POLICY

The next meeting will be December 18, 2012.

INFORMATION ITEMS

1. Drills to date for the 2012-2013 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
Sept	9/10	9/19	9/10	9/7	9/7	9/10
Oct	10/3	10/8	10/10	10/4	10/18	10/24

Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
Sept	9/14	9/18	9/14	9/14	9/21	9/27
Oct	10/17	10/4	10/19	10/15	-----	10/9

2. Out of School Suspensions for the month of October:

School	Reason	Duration
Copper Hill	Inappropriate conduct on the bus	1 day
Copper Hill	Carrying a pocket knife	1 day
J.P. Case	Defiance and insubordination toward a staff member	1 day

3. Harassment, Intimidation & Bullying Investigations for the 2012-2013 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
F.A. Desmares	10/15/12	2	No	Remedial actions outlined in report
Reading-Fleming	10/10/12	3	No	Remedial actions outlined in report
Reading-Fleming	10/16/12	4	No	Remedial actions outlined in report
J.P. Case	10/24/12, 10/25/12	3	No	Remedial actions outlined in report
F.A. Desmares	2011-2012-Present	3	No	Remedial actions outlined in report
Reading-Fleming	11/6/12	5	No	Remedial actions outlined in report

MISCELLANEOUS

All Miscellaneous items were approved under one motion made by Ms. Fallon, seconded by Ms. Behn.

- Approval was given to employ Gabrielle Bonnavent to translate during parent/teacher conferences at J.P. Case Middle School during the month of December, for a maximum of 10 hours at a rate of \$29.80 per hour.*
Ms. McGivney voted no to motion number 1.
- Approval was given to accept the following homeless students:

Student Number
2012232
2012030
2012233
2012234
2012422
2012423
2011756
2011765
401767

- Approval was given for student #201012 to attend The Newmark School during the 2012-2013 school year at a per diem tuition rate of \$260.96, effective 11/20/12. Transportation provided by the Flemington-Raritan Regional School District.
- Approval was given to employ Carolyn Albanese to provide A.P.A. Portfolio Development consultation services during the 2012-2013 school year at a maximum per diem rate of \$1,000. Fees to be paid through the IDEA-B Grant.

5. Approval was given for the following additional Dual Use classroom for the 2012-2013 school year:

School	Room Number	Uses
Francis A. Desmares	5	Student Support Math & ESL

Ms. Behn thanked Ms. Voorhees for her quick response to questions on the agenda items.

Aye: Ms. Behn Ms. Fallon Nay: **Ms. McGivney#1** Abstain: 0
 Dr. Bonieski Ms. Fedyna
 Mr. Davidson Dr. Copeland

Ms. McGivney voted no to motion number 1.

CORRESPONDENCE

The transportation letter received is being addressed

OLD BUSINESS

Ms. Fallon asked Mr. Nolan if all the goals will be reviewed by a Committee. Mr. Nolan noted yes. Ms. Fallon asked if we will make up the missed Planning Session. Mr. Nolan stated yes. Ms. Fallon asked about back up data during the power outages. Mr. Bland explained yes, data is not all in one location but will be looking at alternate options. Ms. Fallon asked about insurance reimbursement for the generator. Ms. Voorhees noted that she is hopeful for insurance or FEMA reimbursement. Ms. Behn asked about the Comprehensive Maintenance Plan. Ms. Voorhees explained that it is a State requirement to ensure schools are maintaining facilities. Mr. Behn asked about the calendar and the Robert Hunter classrooms. Mr. Nolan noted that this maybe budgeted but not completed. Mr. Nolan will follow up in the summer, depending on the calendar revisions and the budget decisions.

NEW BUSINESS

Ms. McGivney asked if the State gave dates for the makeup days. Mr. Nolan noted the State has not. He also stated we have taken in 2 students due to the Hurricane. Ms. Behn thanked everyone for all of their work with making sure students were comfortable and for the great parent conferences once we returned to school.

CITIZENS ADDRESS THE BOARD

None

ADJOURN

On the motion of Ms. McGivney, seconded by Mr. Davidson, the meeting was adjourned at 8:21 p.m.

Respectfully Submitted,

Stephanie Voorhees
 Business Administrator/Board Secretary

Upcoming Board Meetings

December 3 – Academic and Building Goals Presentation, by Assistant Superintendent Daniel E. Bland & the Audit Presentation
 December 17- Cancelled